



Shivraj Municipality
Office of Municipal Executive
Chandrauta, Kapilbastu
Lumbini Province, Nepal

second Date of Published: 2023/03/14

NOTICE OF REQUEST FOR PROPOSAL (RFP)

FOR IMPLEMENTATION OF 1696 HOURS TRAINING WITH OJT PROGRAM

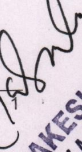
Enhanced Skills for Sustainable and Rewarding Employment (ENSSURE) -II is a bilateral initiative of the Government of Nepal (GoN) and the Government of Switzerland implemented by 3 tiers of government at Federal, Provincial and Local level with technical assistance from Helvetas Nepal. The overall goal of the project is to contribute for improved living standard of Nepalese workers particularly from disadvantaged groups to benefit from continuous employment.

In this connection, under ENSSURE-II, **Shivraj Municipality, Kapilbastu** invites proposals from interested and competent Training Institutes/Technical Schools having training facilities with adequate physical infrastructures and Human resources, to implement the 1696 hours, CTEVT-Level-2 training Program as per the CTEVT curricula.

The interested bidders are requested to submit the sealed technical and financial proposal separately in the given format by the 15 days of the notice published. The details about ToR, format of Technical Proposal and financial proposal can accessed on <http://www.shivarajmun.gov.np>.

Bidders are requested to submit the below given documents along with proposals.

- Copy of firm's renewal, organization or company registration certificate indicating at least three years standing of the firm/s;
- Copy of VAT registration.
- Copy of Valid CTEVT affiliation to conduct clearly stated 1400-1696 hours training in related occupation or Copy of Valid CTEVT affiliation to conduct the pre/diploma in related occupation or Evidence of having conducted ENSSURE project's 1696 hrs. training program in the same occupation
- Copy of tax clearance certificate for the last fiscal year
- Copy of audit report for the last three fiscal year
- Have at least three years working experiences in CTEVT- certified vocational training programs of minimum 390 hrs. or Pre-diploma/Diploma of CTEVT course or one year working experience in professional training of CTEVT.
- Information to deposit cost of bidding document: 1. Name of Bank: Nepal Bank Ltd. 2. Office Account No.: 22803000001001000001
- Information to deposit bid Security: 1. Name of Bank: Nepal Bank Ltd. 2. Office Account No.: 228030000030000000001.


RAKESH PANDY
Chief Administrator

The bid documents must be submitted in one sealed envelope containing 2 separate envelopes of the following documents:

- i. *Technical Proposal and Documents for eligibility,*
- ii. *Financial Proposal,*

The consultants will be selected following the Quality and Cost based Selection (QCBS) method. The minimum score to pass the technical proposal is 60 percent. **Shivraj Municipality** reserves the right to accept or reject any or all proposals without stating any cause.

The deadline for the submission of proposal is before 12:00 Noon, 28th March. 2023. In case of the last day of submission falls on public holiday, then the next working day and same time shall be considered as the last date.

S.N.	Subject	No.of Trainee	Estimated Amount (with VAT) NRs.	Bid Security (NRs)	Bid Doc. Fee	Remarks
1.	Professional Cook	20	1400000.00	35000	1000	


RAKESH PANDE
Chief Administrator Officer